

# E-Counselling Instructions and Guidelines for admission to NEET UG-2025.

## 1. GENERAL AND TECHNICAL INSTRUCTIONS FOR FILLING UP ONLINE PREFERENCE FORM:

### (a) General Instructions:

1. Candidates are advised, in their own interest, to go through these **Instructions** before actually submitting the **online Preference Form**;
2. BOPEE is seeking Preferences from such candidates who have qualified for NEET UG -2025 and are figuring in Provisional Merit List and have to fill in the Preference Form through online mode only as per the cut-off fixed by the Board;
3. The Online Preference Form enables a candidate to fill in the preferences for various disciplines/institutions for allotment of a seat for admission in NEET UG-2025 in the Government Colleges of the UT of J&K as mentioned in the Brochure;
4. Candidates will initially be required to enter the requisite/mandatory details for Registration and obtain the password for subsequent login to the JK BOPEE website;
5. The candidate shall have to deposit a fee of **Rs. 1500/- (non-refundable)** online and after successful payment of online fee on the JK BOPEE portal, the candidate will be able to fill the online preference form.
6. During the online filling up of Preference Form, the candidates will get all the details of the disciplines available viz-a-viz the institutions;
7. Candidate should select his/her most preferred course first along with the College preferences followed by second, third, fourth and so on for the said course/college;
8. The preferences shall be available till all the preferences/ colleges are exhausted by the candidate;
9. Candidate will be required to fill up at least one preference for a discipline/College and without entering any preference, the candidate will not be able to proceed further;
10. Candidates can modify the preferences selected by them till such time they do not finally submit/lock the Preference Form, after which the candidate will not be able to modify the same;
11. Candidate shall fill in the preference form carefully within the time frame fixed by the Board. This system has been designed to facilitate candidates to fill in the form online without any need to approach BOPEE office in person.

12. Candidates who have submitted the preference form online successfully may download/print copy of the Preference Form for reference and record;
13. Candidates should regularly visit the BOPEE website [www.jkbopee.gov.in](http://www.jkbopee.gov.in) for updates;

### **(b) Technical Instructions:**

- **Please Read the Instructions Carefully.**
  - Keep following information ready before applying:
    - ✓ NEET UG 2025 Application No.
    - ✓ NEET UG 2025 Roll No.
    - ✓ NEET UG 2025 Score.
    - ✓ NEET UG 2025 Rank.
  - Click on “**Sign Up**” link, user will be redirected to the “**Sign Up**” page where candidate needs to register by filling up the “**Sign Up**” form.
  - Click on “**Submit**” button after filling all the details asked in the Form.
  - On successful submission, username of the candidate shall be shown (same as CET Roll No. of the candidate) and an email confirming the same shall be sent to the registered email ID of the candidate.
  - Candidate must activate the account by clicking on the **activation link** provided in the email sent and by entering the “**OTP**” given in the email and on successful activation, the candidate must create new password for their account.
  - If a candidate does not receive activation link through e-mail, then the candidate may click on “**Get Activation Link**”. After clicking on the link, candidate has to fill in username followed by captcha code and click on the “**Submit**” button. A fresh “**Activation Link**” shall be sent to the registered e-mail ID of the candidate.
  - After successfully completing the above process, candidate will be able to login using username (NEET UG 2025 Application No.) and password.
- **Fee Payment:**
  - Fee will be accepted through online mode only after successful Registration.
  - Preferences shall be filled only after successful payment of counselling fee.
  - Click on “**make payment**” button, candidate will be redirected to the **Payment Gateway** and may make the payment by choosing any available option.
  - **Payment Receipt** shall be generated only after payment is successful on the JK BOPEE portal.
  - **Candidate can check the status of payment by login on the portal.**
  - Candidate can take **print** out of the payment receipt.
- \* **Submitting Preferences:**
  - **Candidates must lock the preferences on or before the last date fixed by BOPEE failing which candidate shall not be considered for seat allotment.**
  - **The candidates are advised to fill in the online preferences form with due care and diligence as any carelessness on his or her part may deprive him/her of a seat/institution of his/her choice notwithstanding his/her merit position.**
  - For filling up preferences candidate may click on the “**Subject**” link after login in.

- Select College-wise *disciplines* candidate wants to apply for and then click on **“Select”** button.
- Selected disciplines available in the college will be shown in the **“disciplines available box”**
- Candidates are advised to select disciplines as per their preferences from **“disciplines available box”** and clicking on **“>>”** button to set their preferences, disciplines chosen will be shown in the **“disciplines assigned box”** with preference selected.
- If a candidate wants to remove the preference he/she can do so by selecting the preference from **“disciplines assigned box”** and clicking on **“<<”** button.
- Preferences selected by the candidate will be saved by clicking on **Save As Draft Button** and this will be available as draft. This draft will be visible, whenever, he / she logs into the portal again till final submission.
- Candidate can also see the preview of the preferences selected by him/her by clicking on **“Preview”** button and can also take the print out of the same for their perusal.
- Candidate can **add** and **delete** preferences anytime on or before ***last date*** and before **locking** their preferences.
- A candidate, who wants to lock his/her choices may click on **“Lock Choices”** button; after which, a preview of choices will be shown and if he/she is satisfied with his/her preferences locked, then by clicking again on **“Lock Choices”** button, the *Preview Page of selected choices* will be *locked*.
- Once a candidate locks his/her choices then no modification can be done in the preferences selected whatever may be the reason.
- Only those Applications will be accepted having choices locked and have paid the requisite fee well in time, Applications failing this criteria will be rejected.
- Candidates are advised to take **printout** of the preferences they have selected by clicking on **“Print Application Form”** and retain a copy of the same.
- **The candidate(s) must check that the payment has been reflected in the online Printed Form. The printed Preference Form shall be kept by the candidate for his/her record and reference.**

## 2. SELECTION PROCESS:

Subject to the qualifying Benchmark as may be fixed by the NTA/Board, the allotment of seats shall be made on the basis of merit-cum-preferences and reservation rules in vogue as amended from time to time, applicable for the course, through a process of counselling detailed as under:

### A. COUNSELLING FOR ALLOTMENT OF DISCIPLINE/INSTITUTION:

- (i) The Counselling, being an extremely important component in the process of selection affords the candidates an opportunity of exercising their choices/ preferences about allotment of disciplines/institutions.

- (ii) Candidates are deemed to have read, agreed and accepted the scheme of counselling and terms and conditions of the counselling for NEET UG-2025.
- (iii) Candidate may kindly note that registering for counselling does not confer any right to secure a seat. The selection and admission to UG Courses-2025 in any Govt. Institution is subject to fulfilling the merit, admission criteria, eligibility and such criteria as may be prescribed by the of UT of J&K, JK BOPEE/NBEMS and respective Institutions.
- (iv) Candidates should ensure that all the information filled during online submission of application / registration form is correct and factual. Information provided by the candidate in the online application / registration form shall be treated as correct and self-certified. JK BOPEE shall not entertain, under any circumstance, any request for change in the information provided by the candidate.
- (v) JK BOPEE does not change / edit / modify/alter any information entered by the candidate at the time of online submission of application / registration form for counselling under any circumstances. The data entered by the candidate at the time of registration will be pre-populated and will be used for the counselling proposes.
- (vi) Candidates are advised to confirm the fee structure or any other additional fee from the Colleges before filling up the choices. Board takes no responsibility of the fee structure of the Colleges/ Institutions and will not entertain any request or any complaint regarding fee structure. The candidates are advised to visit the JK BOPEE website: [www.jakbopee.gov.in](http://www.jakbopee.gov.in) for schedule/latest updates/results/ Notices/ Notifications/ news and events pertaining to counselling as Board will not be individually contacting the candidates for the same.
- (vii) The Board reserves the right to alter, amend, modify or apply any or some of the instructions/guidelines contained in the information Brochure. In case of any ambiguity in interpretation of any of the instructions/terms/rules/criteria regarding the determination of eligibility /conduct of counselling / registration of candidates/any information contained herein, the interpretation of the Board shall be final and binding in nature.
- (viii) No communication will be directly sent to the candidate(s). They are advised to visit the JK BOPEE website on regular basis for any update. Candidates are advised to use the mobile No./email ID used by them during filling of Application form/registration for counselling, since OTPs will only be sent to that mobile Number / email ID.
- (ix) The candidates are advised to fill in the online preference form with due care, diligence and application of mind, as any carelessness on their part may deprive them of a seat/institution of their choice notwithstanding their merit position.
- (x) The candidates should make a realistic assessment of the streams which they are likely to get and should exercise preferences accordingly on the preference form during the online counselling.
- (xi) The candidates should indicate clearly multiple choices of disciplines / institutions in the counselling Form which they want to join in order of preferences.
- (xii) The procedure for allotment of the seat shall be on the basis of merit & preferences

given by the candidates with due regard to the J&K Reservation Rules.

- (xiii) **Candidates are further, advised to fill the online counselling form on their own on the BOPEE website and not through any agent or third party.**

## **B. PROCEDURE FOR ONLINE COUNSELLING:**

The following shall be the procedure for online counselling:

- (i) Subject to the limits or the number of candidates, as the case may be, fixed by the Board, **candidates who have qualified the NEET UG-2025 and figure in the Provisional Merit List(PML) shall be eligible to participate in the online counselling;**
- (ii) Such candidates shall be required to fill in the online preference forms, as per the schedule as may be notified by the Board;
- (iii) The candidates shall be required to pay an online counselling fee of **Rs./-** to become eligible for consideration for allotment of seat;

## **C. CLARIFICATION REGARDING ROUNDS OF COUNSELLING:**

### **1. FIRST ROUND OF COUNSELLING (ALLOTMENT ROUND):**

- i. Based on the merit and online preferences opted by the candidates, the Provisional Select List (PSL) after application of Reservation Rules in vogue for Round-1 shall be notified by the Board and will be uploaded on the Board website [www.jkbopee.gov.in](http://www.jkbopee.gov.in)
- ii. **Only such candidates will be allotted a seat, who have made a payment of counselling fee of Rs. 1500/-(non-refundable) prescribed by the Board and filled online preferences within in the time period prescribed by the Board through various Notices/ Notifications for which they have to remain vigilant and visit the BOPEE website regularly.**
- iii. All candidates to whom a seat has been allotted in first round on the basis of merit-cum-preferences will have to compulsorily join college and course so allotted, within the prescribed period by completing requisite formalities i.e., submission of original documents as mentioned in the PSL notification and by submission of such other documents/undertakings as may further be required by the college. If interested, the candidate may participate in second round of counselling for upgradation after filling fresh preferences.
- iv. If any candidate fails to join the allotted College/Institution within the stipulated time period as notified by the Board, his/her claim on the seat shall cease. Such a vacant seat will be allotted in next round of counselling within prescribed period.
- v. If a candidate after getting admission in a College/Institution intends to resign from the College/Institution, he can do so by submitting a resignation letter in the College/Institution by or before the last date fixed for reporting/joining by the BOPEE, otherwise the candidate will not be eligible for the 2nd round of counselling.

**Note: The Rule-17 of J&K Reservation Rules (SRO-294 of 2005) as amended from time to time shall be applicable during this round only.**

### **2. SECOND ROUND OF COUNSELLING (UPGRADATION/ALLOTMENT**

## ROUND):

The seats which shall become available due to non-joining, resignation/surrender or remain vacant during first round etc. shall be notified by the Board and seat matrix shall be uploaded on the JK BOPEE website: [www.jkbopee.gov.in](http://www.jkbopee.gov.in).

In case, it is decided by the Board to conduct second round of counselling (upgradation/allotment), the following candidates shall be eligible to participate through online mode:-

- i. Candidates who did not get any seat in the first round.
- ii. Candidates who have been allotted a seat during first round and have joined the College/Institute.
- iii. Candidates who have been allotted a seat during First Round but could not join due to any of the reasons like deficient/invalid documents, non-submission of fee, non-reporting for admission etc.
- iv. Candidates who have resigned by or before the last date of admission of the allotted seat of First Round at the College/Institution.
- v. The eligible candidates who have qualified NEET UG-2025 and have not participated during First Round of counselling are also eligible for this round of counselling. They have to deposit the counselling fee of Rs. 1500/- online and fill the preferences for 2<sup>nd</sup> Round of Counselling.

## GENERAL INSTRUCTIONS FOR SECOND ROUND OF COUNSELLING:

- i. Based on the merit and online preferences opted by the candidates, the Provisional Select List (PSL) after application of Reservation Rules in vogue for Round-2 shall be notified by the Board and will be uploaded on the Board website [www.jkbopee.gov.in](http://www.jkbopee.gov.in)
- ii. **Only such candidates will be allotted a seat, who have made a payment of counselling fee of Rs. 1500/-(non-refundable) prescribed by the Board and filled online preferences within in the time period prescribed by the Board through various Notices/ Notifications for which they have to remain vigilant and visit the BOPEE website regularly.**
- iii. The preferences indicated by the candidates during the first round of counselling shall be deemed to be cancelled and shall not be applicable for 2<sup>nd</sup> round of counselling. The candidates have to submit fresh preferences for 2<sup>nd</sup> round of counselling. If a candidate does not submit fresh choices/preferences during choice filling period, the candidate will not be considered for allotment of seat during 2<sup>nd</sup> round and will retain the already joined seat, if any.
- iv. All candidates to whom a seat has been allotted in second round on the basis of merit-cum-preferences will have to compulsorily join college and course so allotted, within the prescribed period by completing requisite formalities .i.e., submission of original documents as mentioned in the PSL notification and by submission of such other documents/undertakings as may further be required by the college. If interested, the candidate may participate in third round of

counselling for upgradation after filling fresh preferences.

- v. If any candidate fails to join the allotted College/Institution within the stipulated time period as notified by the Board, his/her claim on the seat shall cease. Such a vacant seat will be allotted in next round of counselling within prescribed period.
- vi. If a candidate after getting admission in a College/Institution intends to resign from the College/Institution he/she can do so by submitting a resignation letter in the College/Institution by or before the last date fixed for reporting/joining by the BOPEE. If interested, the candidate may participate in third round of counselling after filling fresh preferences.
- vii. In this round, only vacant seats shall be filled from respective categories as from where shortfall has been received i.e. **the seats left-out by the OM candidates during the 1<sup>st</sup> round shall be allotted to the OM candidates and those left by the category candidates shall be allotted to the category candidates on the basis of merit-cum-preferences.** However, if a seat allocated to reserve category candidate by the application of rule 17 of reservation rules in round-1, the seat so vacated shall be filled by OM candidate on the basis of merit cum preference.
- viii. The candidates who have paid the online fee during the 1<sup>st</sup> Round shall not be required to pay any fee during this round of counselling.
- ix. If a candidate is upgraded, then he/she must relinquish/ resign from Round-1 College/ Institute and join Round-2 allotted College/Institute.
- x. The seats vacated by the candidates after upgradation during the 2<sup>nd</sup> round shall be added to seat matrix of 3<sup>rd</sup> Round and allotted to the eligible candidates as per the merit and preferences offered by the interested candidates during 3<sup>rd</sup> round of counselling.

### **3. THIRD ROUND OF COUNSELLING (UPGRADATION/ALLOTMENT ROUND):**

The seats which shall become available due to non-joining, resignation/ surrender/ upgradation or remain vacant during 1<sup>st</sup> /2<sup>nd</sup> round etc., shall be notified by the Board in the seat matrix and uploaded on the JK BOPEE website.

In case, it is decided by the Board to conduct third round of counselling (upgradation/allotment), the following candidates shall be eligible to participate through online mode:-

- i. Candidates who did not get any seat in the 1<sup>st</sup> / 2<sup>nd</sup> round.
- ii. Candidates who have been allotted a seat during 1<sup>st</sup>/ 2<sup>nd</sup> round and have joined the College/Institution.
- iii. Candidates who have been allotted a seat during 1<sup>st</sup> / 2<sup>nd</sup> Round but could not join due to any of the reason like deficient/invalid documents, non-submission of fee, non-reporting for admission etc.

- iv. Candidates who have resigned by or before the last date of admission of the allotted seat of 1<sup>st</sup> / 2<sup>nd</sup> Round at the College/Institution.
- v. The eligible candidates who have qualified the NEET UG-2025 and have not participated during 1<sup>st</sup> / 2<sup>nd</sup> Round of counselling are also eligible for this round of counselling. They have to deposit the counselling fee of Rs. 1500/- online and fill the preferences for 3<sup>rd</sup> Round of Counselling.

### **GENERAL INSTRUCTIONS FOR THIRD ROUND OF COUNSELLING:**

- i. Based on the merit and online preferences opted by the candidates, the Provisional Select List (PSL) after application of Reservation Rules in vogue for Round-3 shall be notified by the Board and will be uploaded on the Board website [www.jkbopee.gov.in](http://www.jkbopee.gov.in)
- ii. **Only such candidates will be allotted a seat, who have made a payment of counselling fee of Rs. 1500/-(non-refundable) prescribed by the Board and filled online preferences within in the time period prescribed by the Board through various Notices/ Notifications for which they have to remain vigilant and visit the BOPEE website regularly.**
- iii. The preferences indicated by the candidates during the second round of counselling shall be deemed to be cancelled and shall not be applicable for 3<sup>rd</sup> round of counselling. The candidates have to submit fresh preferences for 3<sup>rd</sup> round of counselling. If a candidate does not submit fresh choices/preferences during choice filling period, the candidate will not be considered for allotment of seat during 3<sup>rd</sup> round and will retain the already joined seat, if any.
- iv. All candidates to whom a seat has been allotted in 3<sup>rd</sup> round on the basis of merit-cum-preferences will have to compulsorily join college and course so allotted, within the prescribed period by completing requisite formalities.i.e., submission of original documents as mentioned in the PSL notification and by submission of such other documents/undertakings as may further be required by the college. If interested, the candidate may participate in Mop-Up round of counselling for upgradation after filling fresh preferences.
- v. If any candidate fails to join the allotted College/Institution within the stipulated time period as notified by the Board, his/her claim on the seat shall cease. Such a vacant seat will be allotted in next round of counselling within prescribed period.
- vi. If a candidate after getting admission in a College/Institution intends to resign from the College/Institution he/she can do so by submitting a resignation letter in the College/Institution by or before the last date fixed for reporting/joining by the BOPEE. If interested, the candidate may participate in Mop-Up round of counselling after filling fresh preferences.
- xi. In this round, only vacant seats shall be filled from respective categories as from where shortfall has been received i.e. the seats left-out by the OM candidates during the 1<sup>st</sup> round shall be allotted to the OM candidates and those left by the



- category candidates shall be allotted to the category candidates on the basis of merit-cum-preferences. However, if a seat allocated to reserve category candidate by the application of rule 17 of reservation rules in round-1, the seat so vacated shall be filled by OM candidate on the basis of merit cum preference.
- vii. The candidates who have paid the online fee during the 1st /2nd Round shall not be required to pay any fee during this round of counselling.
  - viii. If a candidate is upgraded, then he/she must relinquish/ resign from Round-1/Round-2 College/ Institute and join Round-3 allotted College/Institute.
  - ix. The seats vacated by the candidates after upgradation during the 3rd round shall be added to seat matrix of Mop-Up Round and allotted to the eligible candidates as per the merit and preferences offered by the interested candidates during Mop-Up round of counselling.

#### **4. MOP-ROUND OF COUNSELLING (UPGRADATION/ALLOTMENT):**

If otherwise required, the Board will issue Notification for Mop-Up round of counselling on its website: [www.jkbopee.gov.in](http://www.jkbopee.gov.in) indicating schedule for this round of counselling for allotment of seats remaining vacant after completion of 3<sup>rd</sup> round.

##### **CONVERSION OF CATEGORY SEATS, IF ANY:**

In case, any category seat remains vacant even after the upgradation/allotment during 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> round, the same shall be de-reserved and filled up from the all candidates through online mode of counselling in terms of Proviso to sub section 2 of section 9 of J&K Reservation Act 2004. The revised seat matrix shall be notified accordingly by BOPEE and candidates willing and eligible to participate in the Mop-Up Round of counselling, shall be required to fill in preference forms against the seats notified. However, after conversion of category seats into General Seats, any seat(s) left by Reserved category candidates shall be treated as General/ OM category seat and will be allotted to any category (OM/Reserved) candidate(s) on the basis of merit-cum preferences.

The seats in the “OM” which have remained vacant on conclusion of the earlier rounds shall also form part of the seat matrix and shall be filled up during the process out of all available eligible interested candidates on the basis of merit-cum-preferences.

The seats, if any, becoming available due to upgradation of candidates, during this online round of counselling, shall also be filled during this round on merit/preference basis among all available eligible interested candidates.

The seats which shall become available due to non-joining, resignation/ surrender/upgradation or remain vacant during 1<sup>st</sup> /2<sup>nd</sup>/ 3<sup>rd</sup> round shall also be added to the seat matrix and uploaded on the BOPEE website. In this round, simultaneous upgradation shall also be allowed on the basis of merit-cum-preference forms already filled. So candidates need to fill preference form carefully keeping in mind the resultant vacancies occurred due to upgradation during the online seat allotment process.

The following candidates shall be eligible to participate; in case it is decided by the Board to conduct mop-up round of counselling-upgradation/allotment through online mode:-

- i. Candidates who did not get any seat in the 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> round.
- ii. Candidates who have been allotted a seat during 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> round and have joined the College/Institution.
- iii. Candidates who have been allotted a seat during 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> Round but could not join due to any of the reason like deficient / invalid documents, non-submission of fee, non-reporting for admission etc.
- iv. Candidates who have resigned by or before the last date of admission of the allotted seat of First/ Second/Third Round at the College/Institution.
- v. The eligible candidates who have qualified the NEET UG-2025 and have not participated during 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> Round of counselling are also eligible to participate for this round of counselling. They have to deposit the counselling fee of Rs. 1500/- online and fill the preferences for mop-up Round of Counselling.

#### **GENERAL INSTRUCTIONS FOR MOP-UP ROUND OF COUNSELLING:**

- i. Based on the merit and online preferences opted by the candidates, the Provisional Select List (PSL) after application of Reservation Rules in vogue for Mop-Up shall be notified by the Board and will be uploaded on the Board website [www.jkbopee.gov.in](http://www.jkbopee.gov.in)
- ii. **Only such candidates will be allotted a seat, who have made a payment of counselling of fee Rs. 1500/-(non-refundable) prescribed by the Board and filled online preferences within in the time period prescribed by the Board through various Notices/ Notifications for which they have to remain vigilant and visit the BOPEE website regularly.**
- iii. The preferences indicated by the candidates during the 3<sup>rd</sup> round of counselling shall be deemed to be cancelled and shall not be applicable for Mop-Up round of counselling. The candidates have to submit fresh preferences for Mop-Up round of counselling. If a candidate does not submit fresh choices/preferences during choice filling period, the candidate will not be considered for allotment of seat during Mop-Up round and will retain the already joined seat, if any.
- iv. All candidates to whom a seat has been allotted in a Mop-Up round on the basis of merit-cum-preferences will have to compulsorily join college and course so allotted, within the prescribed period by completing requisite formalities i.e., submission of original documents as mentioned in the PSL notification and by submission of such other documents/undertakings as may further be required by the college.
- v. If any candidate fails to join the allotted College/Institution within the stipulated time period as notified by the Board, his/her claim on the seat

shall cease.

- vi. The candidates who have paid the online fee during the 1<sup>st</sup> /2<sup>nd</sup> /3<sup>rd</sup> Round shall not be required to pay any fee during this round of counselling.
- vii. If a candidate is upgraded, then he/she must relinquish/ resign from Round-1/Round-2/Round-3 College/ Institute and join allotted College/Institute during Mop-Up round.
- viii. The decision of the BOPEE concerning allotment of streams and institutions based upon merit-cum-preferences shall be final.
- ix. The candidates who have paid the online fee during the 1<sup>st</sup> / 2<sup>nd</sup> / 3<sup>rd</sup> round shall not be required to pay any fee during this round of counselling.
- x. Candidates must consider available seats thoroughly and opt for such seats for which they are interested because Seat once allotted cannot be changed. It is made clear that in case the candidate who has been allotted a seat but does not join the allotted college/institution and/or fails to comply with necessary formalities, his/her admission shall be cancelled and will not be eligible for any further round of counselling, if conducted.
- xi. If upgraded then candidate must relinquish/ resign from 1<sup>st</sup> /2<sup>nd</sup> / 3<sup>rd</sup> round College/ Institute and join allotted College/Institute during Mop-Up Round.

**5. STRAY OR SPECIAL ROUNDS OF COUNSELLINGS:** If otherwise required, the BOPEE will issue the Notifications for Stray or Special rounds of Counselling on its website [www.jkbopee.gov.in](http://www.jkbopee.gov.in) thereby notifying the schedule of counselling for allotment of vacant seats left after completion of earlier Rounds. These stray or Special rounds of allotment of seats shall be conducted to ensure that all the vacant seats are filled up **before the last date fixed by the competent authority** from time to time.

***No upgradation is allowed during these stray or Special Rounds of Counselling.***

The following seats shall be considered as available for admission which will be displayed on the BOPEE website before the commencement of these rounds of counselling:

- i. All seats that have remained vacant, if any, at the end of previous rounds of counselling on account of non-allotment.
- ii. All seats that were allotted in the previous round but were rendered vacant on account of non-joining/ resignation.

**Following categories of candidates are not eligible for stray or special rounds of counselling:**

- 1. Candidates who have not registered and filled up preferences for these rounds of counselling.
- 2. Candidates who have already joined and are holding any seat.
- 3. The candidates who have been allotted a seat during previous rounds of counselling but have resigned.

**All those candidates who are not holding any seat in any of the previous**

**Rounds of counselling and are not falling under above-mentioned categories are eligible to participate in these rounds of counselling.**

Candidates who have been allotted a seat during these rounds have to physically report with original documents at the allotted College/Institution for completing the admission formalities within the time period as notified by the Board. If any candidate fails to join the allotted college/ institution within the stipulated time period as notified by the Board, his/her claim on the seat shall cease.

**Note-1: The Board reserves the right to alter, amend, modify or apply any or some of the instructions/guidelines contained in the information Brochure. In case of any ambiguity in interpretation of any of the instructions/terms/rules/criteria regarding the determination of eligibility/conduct of counselling/registration of candidates/seats allotted/any information contained herein, the interpretation of the Board shall be final and binding in nature.**

**Note-2: The Board also reserves the right to relax any condition other than conditions of eligibility, if it is of the opinion that such a relaxation is in the general interest of the candidates & relaxation will avoid causing hardships, if any, to the candidates. Such a relaxation, if accorded, shall, however, be general & not on case to case basis.**

**Note-3: In case of additional seats, if any, received after conclusion of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, Mop-Up Round/ Stray Round, the Board may conduct special round of counselling for which all candidates are allowed to participate and allotment shall be made on the basis of merit-cum-preferences. In this round, simultaneous upgradation shall also be allowed on the basis of merit-cum-preference forms already filled. So candidates need to fill preference form carefully keeping in mind the resultant vacancies occurred due to upgradation during the online seat allotment process.**

**Sd/-**

**Controller of Examinations  
J&K BOPEE**